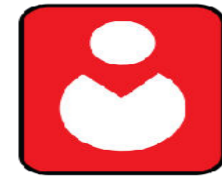




**TRUST ACADEMY**  
BUSINESS SCHOOL JUNE 2018 TIMETABLE



**TRUST ACADEMY**  
*Training...for Excellence!!!*

In collaboration with



**DIPLOMAS IN APPLIED ACCOUNTING, ENTREPRENEURSHIP, BUSINESS ADMINISTRATION AND MARKETING**

Contract Period: JULY to OCTOBER

EVENING TIMETABLE					DAY TIMETABLE				WEEKEND TIMETABLE				
SUBJECT	DAY	TIME	LECTURER	ROOM	DAY	TIME	LECTURER	ROOM	DAY	TIME	LECTURER	ROOM	FEE
<b>SEMESTER 1.1</b>													
MGT113 - Business Economics	Friday	5:30 - 7:30	Jonasi	10/3rd	Wednesday	10:15 - 12:15	Mathole	9/3rd	Sunday	08:30 - 10:30	Jonasi	9/3RD	\$560.00
MIS114 - ICT Application Systems	Monday	5:30 - 7:30	Benza	10/3rd	Monday	10:15 - 12:15	Kaseke	9/3rd	Sunday	12:30 - 2:30	Benza	9/3RD	
MGT115 - Principles of Management	Wednesday	5:30 - 7:30	C Mandimika	10/3rd	Thursday	12:15 - 2:15	Neuso	9/3rd	Saturday	12:30 - 2:30	Neuso	9/3RD	
<b>SPORTING ACTIVITIES</b>					Wednesday	2:00 - 4:00	<b>Rayton Club</b>						
FAC101 - Financial Accounting	Thursday	5:30 - 7:30	T Makombe	10/3rd	Monday	08:00 - 10:00	T Makombe	9/3rd	Sunday	10:30 - 12:30	Shilline	9/3RD	
CS101 - Communication Skills	Tuesday	5:30 - 7:30	Chizema	10/3rd	Thursday	2:15 - 4:15	Chirango	9/3rd	Saturday	08:30 - 10:30	Chizema	9/3RD	
MKT101 - Marketing Essentials	Thursday	5:30 - 7:30	P Mhlolo	7/1st	Tuesday	12:15 - 2:15	Mapfumo	9/3rd	Saturday	10:30 - 12:30	P Mhlolo	9/3RD	

**POST GRADUATE DIPLOMA IN CORPORATE GOVERNANCE AND STRATEGIC MANAGEMENT**

SEMESTER 1.1										WEEKEND TIMETABLE				
SUBJECT	DAY	TIME	LECTURER	ROOM									FEE	
Interpretation of Fin Stats	Wednesday	5:30 - 7:30	Tavanyangama	11/3rd					Sunday	12:30 - 2:30	Tavanyangama	10/3rd	\$750.00	
Corporate Governance	Friday	5:30 - 7:30	Mutasa	11/3rd					Sunday	8:30 - 10:30	Mutasa	10/3rd		
Business Ethics	Thursday	5:30 - 7:30	Chimboza	11/3rd					Saturday	12:30 - 2:30	Chimboza	10/3rd		
Leadership	Monday	5:30 - 7:30	Dr Chikwereti	11/3rd					Sunday	10:30 - 12:30	Dr Chikwereti	10/3rd		
Strategic Management	Tuesday	5:30 - 7:30	Mataka	11/3rd					Saturday	2:30 - 4:30	Mataka	10/3rd		

New Student Registration Fee: 77 pounds  
Exam Fee: 52 pounds  
Computer Based Exams



**CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTANTS**



EVENING TIMETABLE					DAY TIMETABLE				WEEKEND TIMETABLE				
CERTIFICATE IN BUSINESS ACCOUNTING					Contract Period: JUNE to NOVEMBER								
SUBJECT	DAY	TIME	LECTURER	ROOM	DAY	TIME	LECTURER	ROOM	DAY	TIME	LECTURER	ROOM	FEE
Business Economics	Thursday	5:30 - 7:30	Chikosha	10/1st									\$20
Management Accounting	Wednesday	5:30 - 7:30	E John	10/1st									\$20
Financial Accounting	Monday	5:30 - 7:30	T Makombe	10/1st									\$20
Corporate Gov & Bus Law	Tuesday	5:30 - 7:30	Chimboza	10/1st									\$20

New Student Registration: \$120 Assessment Fee/subject: \$180

**EVENING TIMETABLE**

Diploma in Marketing Management

SUBJECT	DAY	TIME	LECTURER	ROOM
Principles of Marketing	Tuesday	530 - 7:30	P Dzindikwa	1/1st
Principles of Business Management	Monday	530 - 7:30	Chimboza	1/1st
Principles of Project Management	Thursday	530 - 7:30	Chikosha	1/1st
Principles of Business Communication	Friday	530 - 7:30	Chirango	1/1st
Principles of Digital Marketing	Wednesday	5:30 - 7:30	P Mhlolo	1/1st
Academic Literacy	Sunday	10:30 - 12:30	Chirango	1/1st
Principles of Financial Management	Monday	530 - 7:30	John	2/1st

**DAY TIMETABLE**

Contract Period: JUNE to OCTOBER(50%)

DAY	TIME	LECTURER	ROOM	DAY	TIME	LECTURER	ROOM	FEES
Tuesday	12:15 - 2:15	Mapfumo	11/3rd	Saturday	10:30 - 12:30	Mapfumo	1/1st	\$17
Thursday	08:00 - 10:00	Chirango	12/3rd	Saturday	08:30 - 10:30	Chimboza	1/1st	\$17
Thursday	10:15 - 12:15	Mathole	12/3rd	Saturday	12:30 - 2:30	Chikosha	1/1st	\$17
Friday	10:15 - 12:15	Chirango	11/3rd	Sunday	12:30 - 2:30	Zvashura	1/1st	\$17
Friday	12:15 - 2:15	Mapfumo	11/3rd	Saturday	08:30 - 10:30	P Mholo	4/1st	\$17
Friday	2:15 - 4:15	Chirango	LABS	Sunday	10:30 - 12:30	Chirango	1/1st	\$17
Tuesday	2:15 - 4:15	John	11/3rd	Saturday	2:30 - 4:30	John	2/1st	\$20

**WEEKEND TIMETABLE**

**ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)**



New Student Registration Fee: \$55  
Annual Subscription Fee: 97 pounds  
Exam Fee: F1 - F3 CBEs 67 pounds  
F5 - F9 Early: 100 pounds. Standard: 105 pounds



**FOUNDATIONS IN ACCOUNTANCY**

Contract Period: JUNE to NOVEMBER

MA1				Friday	10:15 - 12:15	Gumbira	10/3rd	Saturday	08:30 - 10:30	Gumbira	5/3rd	\$17	
FA2				Friday	08:00 - 10:00	Kazembe	10/3rd	Saturday	10:30 - 12:30	Gumbira	5/3rd	\$17	
FA1				Monday	08:00 - 10:00	Chikopa	10/3rd	Sunday	08:30 - 10:30	Chikopa	5/3rd	\$17	
MA2				Monday	10:15 - 12:15	T Makombe	10/3rd	Sunday	10:30 - 12:30	Chikopa	5/3rd	\$17	
<b>KNOWLEDGE LEVEL</b>				<b>Contract Period: JUNE to NOVEMBER</b>									
F 1	Thursday	5:15 - 8:15	C Mandimika	9/3rd	Wednesday	11:15 - 2:15	Mapfumo	10/3rd	Saturday	10:30 - 12:30	Jirivengwa	3/3rd	\$25
F 2	Wednesday	5:15 - 8:15	Zhomwa	9/3rd	Friday	1:15 - 4:15	John	10/3rd	Saturday	2:30 - 5:30	Zhomwa	3/3rd	\$25
F 3	Monday	5:15 - 8:15	Mushangwe	9/3rd	Thursday	1:15 - 4:15	Nyamunokor	10/3rd	Saturday	12:30-2:30	Shilline	3/3rd	\$25

ALTERNATIVE MODEL - Exam per module after two months												
F1 Normal class					Monday	1:15 - 4:15	Mapfumo	12/3rd				\$165 x 2
F1 Normal class					Friday	10:15 - 1:15	Mapfumo	12/3rd				
F1 Revision					Wednesday	12:15 - 2:15	Gatsi	12/3rd				

NB> Fees covers ACCA membership, Exam and Tuition for two Months. Exam Date Friday 3 August



**INSTITUTE OF CHARTERED SECRETARIES AND ADMINISTRATORS IN ZIMBABWE (ICSAZ)**



Contract Period: JUNE to OCTOBER 100%

**EVENING TIMETABLE**

**DAY TIMETABLE**

**WEEKEND TIMETABLE**

PART A														
<b>Business Communication</b>	Monday	5:30 - 7:30	Chizema	3/2nd	Monday	12:15 - 2:15	Chirango	1/1st	Sunday	08:30 - 10:30	Chirango	2/2nd	\$15	
<b>Quantitative Techniques</b>	Tuesday	5:30 - 7:30	Chigumbu	3/2nd	Tuesday	12:15 - 2:15	Chigumbu	1/1st	Saturday	12:30 - 2:30	Chigumbu	13/1ST	\$15	
<b>Business Law</b>	Wednesday	5:30 - 7:30	Furidzo	3/2nd	Tuesday	10:15 - 12:15	Maenzanise	1/1st	Saturday	08:30 - 10:30	Furidzo	2/2nd	\$15	
<b>Introduction to Accounting</b>	Thursday	5:15 - 8:15	Zhomwa	3/2nd	Friday	10:15 - 1:15	T Makombe	1/1st	Saturday	2:30 - 5:30	Kazembe	2/2nd	\$15	
<b>Economics</b>	Friday	5:15 - 8:15	Mathole	3/2nd	Monday	2:15 - 5:15	Mathole	1/1st	Sunday	12:30 - 3:30	Jonasi	2/2nd	\$15	

**SOUTHERN AFRICA ASSOCIATION OF ACCOUNTANTS (SAAA)  
INSTITUTE OF ADMINISTRATION AND COMMERCE (IAC)**



IAC New Student Registration Fee: \$80  
Exam Fee: Cert: \$40, Diploma: \$50, H/Dip: \$70  
Centre Fees: \$40



CERTIFICATE														
<b>Communication</b>	Monday	5:30 - 7:30	Chizema	3/2nd	Monday	12:15 - 2:15	Chirango	1/1st	Sunday	08:30 - 10:30	Chirango	2/2nd	\$15	
<b>Management 1</b>	Tuesday	5:30 - 7:30	Neuso	4/2nd	Monday	08:00 - 10:00	Chinzete	1/1st	Sunday	10:30-12:30	Chinzete	2/2nd	\$15	
<b>Principles of Law</b>	Wednesday	5:30 - 7:30	Furidzo	3/2nd	Tuesday	10:15 - 12:15	Maenzanise	1/1st	Saturday	08:30 - 10:30	Furidzo	2/2nd	\$15	
<b>Financial Accounting 1</b>	Thursday	5:15 - 8:15	Zhomwa	3/2nd	Friday	10:15 - 1:15	Makombe	1/1st	Saturday	2:30 - 5:30	Kazembe	2/2nd	\$15	
<b>Economics</b>	Friday	5:15 - 8:15	Mathole	3/2nd	Monday	2:15 - 5:15	Mathole	1/1st	Sunday	12:30 - 3:30	Jonasi	2/2nd	\$15	
<b>CMA 1</b>					Friday	2:15 - 4:15	Chikopa	1/1st	Saturday	12:30 - 2:30	Chikopa	3/1st	\$17	
<b>Principles of Logistics &amp; Trans Mgt</b>							Bushe							
<b>Human Resources Management 1</b>					Thursday	08:00 - 10:00	Neuso	2/1st	Saturday	10:30-12:30	Neuso	2/2nd	\$15	
<b>Typing Technology</b>					Tuesday	10:15 - 12:15	Chirango	labs	Saturday	8:30-10:30	Chirango	labs	\$15	
<b>Public Relations 1</b>					Wednesday	10:15-12:15	Mufundisi	1/1st	Saturday	12:30 - 2:30	Mufundisi	6/3rd	\$15	
<b>Secretarial Office Techniques 1</b>					Tuesday	12:15 - 2:15	Chirango		Sunday	2:30-4:30	Mufundisi	8/1st	\$15	
<b>Marketing Management 1</b>					Friday	08:00- 10:00	Hove		Saturday	12:30-2:30	Hove	6/1st	\$15	
<b>Purchasing &amp; Materials Mgt 1</b>					Thursday	08:00 - 10:00	Ndlovu		Sunday	08:30 - 10:30	Ndlovu	4/3rd	\$15	
<b>Busi Admin</b>					Wednesday	08:00 - 10:00	Gatsi	1/1st	Sunday	10:30 - 12:30	Gatsi	3/1st	\$15	

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**INSTITUTE OF CERTIFIED BOOKKEEPERS (ICB) OFFICE ADMINISTRATION**

Membership Fee: \$45  
Exam Fee: \$85



**Contract Period: JUNE - November**

	<b>EVENING</b>			
<b>INTERNATIONAL CERTIFICATE</b>				
Bookkeeping to TB				
Business & Off Admin				
Business Literacy				
Bus Law & Admin Prac				
Typewriting 25 wpm				
Marketing Mgt & Public Relations				
Cost & Management Accounting				

	<b>DAY</b>			
Friday	12:15 - 2:15	Gumbira	4/3rd	
Friday	08:00 - 10:00	Chikopa	4/3rd	
Thursday	10:15 - 12:15	Chizema	4/3rd	
Thursday	08:00 - 10:00	Mufundisi	4/3rd	
Tuesday	10:15 - 12:15	Chirango	LABS	
Wednesday	10:15 - 12:15	Chizema		
Wednesday	08:00 - 10:00	Makombe		

	<b>WEEKEND</b>				
Sunday	10:30 - 12:30	Gumbira	4/1st	\$17	
Saturday	10:30 - 12:30	Mufundisi	office 4	\$17	
Saturday	2:30 - 4:30	Chizema	office 4	\$17	
Sunday	08:30 - 10:30	Mufundisi	4/1st	\$17	
Saturday	08:30 - 10:30	Chirango	Lab	\$17	
Saturday	12:30 - 2:30			\$17	
Sunday	12:30 - 2:30	Makombe		\$17	



Membership Fee: \$122  
Exam Fee: Ad/Cert: \$75, Diploma: \$



**CHARTERED INSTITUTE OF PURCHASING AND SUPPLY (CIPS)**

<b>ADVANCED CERTIFICATE</b>				
Operations	Thursday	5:30 – 7:30		1/3rd
Relationships	Friday	5:30 – 7:30	Karengesha	1/3rd
Inventory & Logistics	Monday	5:30 – 7:30	Ndlovu	1/3rd
Workflow	Tuesday	5:30 – 7:30	Karengesha	1/3rd
Environments	Wednesday	5:30 – 7:30		1/3rd

<b>Contract Period: June to October</b>				
Friday	10:15 - 12:15	Chisunga	4/3rd	
Monday	10:15 - 12:15		4/3rd	
Wednesday	08:00 - 10:00	Ndlovu	4/3rd	
Monday	08:00 - 10:00	Ndlovu	4/3rd	
Friday	08:00 - 10:00	Mathole	4/3rd	

Saturday	10:30 - 12:30	Chisunga	Office	\$20	
Saturday	12:30 - 2:30	Ndlovu	Office	\$20	
Saturday	2:30 - 4:30	Ndlovu	Office	\$20	
Sunday	12:30 - 2:30	Chisunga	Office	\$20	
Sunday	10:30 - 12:30	Karengesha	Office	\$20	

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New Student Registration Fee: 55 pounds  
Exam Fee: Cert: 120 pounds, Dipl: 140 pounds  
Assignment Fees (Trust) : \$30 & Exam \$55



<b>CERTIFICATE IN PROFESSIONAL MARKETING</b>				
Marketing	Monday	5:30 – 7:30	Samata	
Intergrated Comms	Wednesday	5:30 – 7:30	Mapfumo	
Customer Experience	Friday	5:30 -7:30	Kurwiravamwe	
Digital Marketing	Tuesday	5:30 – 7:30	P Mhlolo	


					\$20
					\$20
					\$20
					\$20



**SHIPPING AND FORWARDING ASSOCIATION OF ZIMBABWE**





Student Membership Fee: \$50  
Exam Fee: Progress Test 1: \$30, Progress Test 2: \$45, Final \$60



**Contract Period: June to November**

<b>CLP</b>									

<b>Saturday</b>	8:30 - 12:30	Makarimayi	10/3rd	<b>\$80</b>



Student Membership Fee: \$136  
Exam Fee: Cert: \$35, Diploma: \$40, A/Dip: \$45  
Local Membership Fees: \$40



**CHARTERED INSTITUTE OF LOGISTICS AND TRANSPORT (CILT)**

**INTERNATIONAL CERTIFICATE**

**Contract Period: JUNE to NOVEMBER**

Business Theory	Feriday	5:30 - 7:30	Mathole	5/1st
Business Applications	Tuesday	5:30 - 7:30	Bushe	5/1st
Supply Chain Operations	Thursday	5:30 - 7:30	Mathole	5/4/1st
Transport Planning	Monday	5:30 - 7:30	Karengesha	5/1st
Freight Transport Operations	Wednesday	5:30 - 7:30	Mazodza	5/1st

Wednesday	12:15 - 2:15	Mathole	4/3rd
Tuesday	12:15 - 2:15	Bushe	4/3rd
Wednesday	2:15 - 4:15	Chisunga	4/3rd
Tuesday	08:00 - 10:00	Bushe	4/3rd
Tuesday	10:15 - 12:15	Chisunga	4/3rd

Saturday	10:30 - 12:30	Mathole	8/1ST	<b>\$17</b>
Sunday	08:30 - 10:30	Bushe	8/1ST	<b>\$17</b>
Saturday	8:30 - 10:30	Chisunga	8/1ST	<b>\$17</b>
Sunday	10:30 - 12:30	Karengesha	8/1ST	<b>\$17</b>
Saturday	12:30 - 2:30	Karengesha	8/1ST	<b>\$17</b>

**THE CONFEDERATION OF TOURISM AND HOSPITALITY (CTH)**



New Student Registration Fee: R1 250 / \$115  
Exam Fee: Level 3: R950 / \$85



**CONFEDERATION OF TOURISM & HOSPITALITY**

**Contract Period: JUNE to OCTOBER**

<b>LEVEL 3 DIPLOMA IN TOURISM AND HOSPITALITY MANAGEMENT</b>				
Essentials of HR & Business Comput	Monday	5:30 - 7:30	Neuso	
Essentials of Marketing and Custom	Tuesday	5:30 - 7:30	Hove	
Tourism and Hospitality Industry	Wednesday	5:30 - 7:30	Muchenje	
Essentials of Tourism and Hospitality	Thursday	5:30 - 7:30	Mafunda	

Wednesday	12:15 - 2:15	Neuso	11/3rd
Thursday	10:15 - 12:15	Hove	11/3rd
Wednesday	10:15 - 12:15	Mhlanga	11/3rd
Thursday	08:00 - 10:00	Muchenge	11/3rd

**CONFEDERATION OF TOURISM & HOSPITALITY**

				<b>FEES</b>
Sunday	08:30 - 10:30	Neuso	7/3rd	<b>\$17</b>
Sunday	10:30 - 12:30	Hove	7/3rd	<b>\$17</b>
Saturday	12:30 - 2:30	Muchenje	7/3rd	<b>\$17</b>
Saturday	2:30 - 4:30	Mhlanga	4/3rd	<b>\$17</b>